

**MINUTES OF MEETING  
OF THE BOARD OF DIRECTORS OF THE  
LAKE VALLEY FIRE PROTECTION DISTRICT  
OF EL DORADO COUNTY  
APRIL 17, 2014**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on April 17, 2014 at the Meyers Firehouse, South Lake Tahoe, California.

**ROLL CALL**

Director Huber called the meeting to order at 7:05 p.m. There were present the following Directors: Huber, Bettencourt Herback and Rice. Also present were Fire Chief Harris and Lake Valley personnel.

**AGENDA**

The agenda was approved as presented.

**MINUTES**

A motion was made by Director Bettencourt and seconded by Director Herback to accept the minutes of the regular meeting of March 13, 2014. The motion passed unanimously.

**PUBLIC COMMENTS**

None

**COMMUNICATIONS**

Chief Harris presented a letter from the District Attorney showing appreciation for use of the classroom, a letter from a crew member thanking Fuels Supervisor Goldberg for his leadership, a letter from Sierra-at-Tahoe thanking the District for its participation on the Olympic procession; a thank you letter from a patient; a letter of appreciation for Chief Zlendick's assistance with Tahoe Douglas FPD's promotional exam; and several customer service surveys.

**BADGE PINNING**

Chuck Malone took the oath of office as Fire Captain. The Board went into recess at 7:13 pm for celebratory cake and ice cream. The Board resumed session at 7:29 pm.

## **OLD BUSINESS**

### **A. Update of FEMA Hazardous Wood Roof Replacement Program**

Fuels Supervisor Goldberg advised the Board that five roofs have been completed and 150 have been approved for replacement. A reimbursement request for over \$100,000 has been made to FEMA.

### **B. PSAP Options**

Chief Harris advised the Board that an interim agreement is in the works with the City for dispatch services while the new JPA Executive Director works on an RFP.

### **C. Fire Adapted Community/Benefit Assessment**

Chief Harris reported to the Board that the Howard Jarvis Taxpayers Association threatened to sue Sac Metro Fire over their benefit assessment, so it was put on hold. Attorney Bill Wright recommends not moving forward with Lake Valley's benefit assessment because of the Sac Metro situation. The public finance attorney believes that our process is legal, but that we should be prepared to stop if the HJTA threatens to sue. A parcel tax was discussed as an option. The Board gave direction to put the process on hold until other options can be explored.

## **NEW BUSINESS**

### **A. Firefighter's Association**

Fuels Supervisor Goldberg reported that the Engineer's promotional exam will take place in May.

### **B. Resolution 2014-6 – Declaring an Election be Held in Lake Valley FPD Jurisdiction Consolidation with Other Districts Requesting Election Services**

A motion was made by Director Bettencourt and seconded by Director Herback to approve Resolution 2014-6 – Declaring an Election be Held in Lake Valley FPD Jurisdiction Consolidation with Other Districts Requesting Election Services. The motion passed unanimously.

### **C. Board Policy and procedure Article 1, Section 8 – Purchase, Sales and contracts for Public Works – Policy Adoption**

Chief Harris advised the Board that a purchase policy is necessary to meet the public contract code and to apply for grants. The draft policy was discussed and the Board directed staff to leave the policy on the agenda for next month after Director Herback has a chance to discuss it with the attorney.

### **D. MOU**

A motion was made by Director Rice and seconded by Director Herback to pass the amended Chapter II (page 8) verbiage related to base payrate scale exhibits as well as the amended exhibits themselves. The motion passed unanimously.

It was decided that the Closed Session should be moved to follow the District Payroll.

## **REPORTS**

### **A. Cal Tahoe Emergency Services Operation Authority**

Director Bettencourt reported that a meeting was held last Tuesday where Ryan Wagoner was selected as the new Executive Director. A special meeting will be held on April 28<sup>th</sup> to make the final job offer. Director Bettencourt thanked Tony Gasporra for his service to the JPA.

### **B. Lake Valley Fire Protection District Reports**

The Chief presented his report to the Board. He also reported that Orion Entertainment is producing a documentary on a “mountain fire department” and has selected LVFPD as one of three possible candidates. CalFire’s Station 5 lease expires at the end of May, which encompasses the station and one apparatus stall. They have asked to rent the additional stall as well as the office for \$500 more per month. The budget that will include permanent status for two Tahoe engines and a Battalion Chief is in the works. The Community Driven Strategic Plan meetings are scheduled – May 12 for external stakeholders, and May 13-15 for internal stakeholders. The Chief also advised that Meeks Bay FPD signed a management agreement with North Tahoe FPD.

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**REVIEW AND APPROVE DISTRICT YEAR TO DATE INCOME  
AND EXPENSE REPORT**

A motion was made by Director Herback and seconded by Director Bettencourt to approve the District year to date income and expense report (July 1, 2013 to February 28, 2014). The motion passed unanimously.

**APPROVE DISTRICT PAYROLL**

A motion was made by Director Bettencourt and seconded by Director Herback to approve the District payroll for pay period 6 for \$110,524.15 and for pay period 7 for \$115,033.34. The motion passed unanimously.

**CLOSED SESSION**

**A. Closed session pursuant to Section 54957.6 Brown Act.**

The Board went into Closed Session at 8:30 pm. The Board went back into open session at 9:05 pm with no reportable action taken.

**PAYMENT OF BILLS**

After being reviewed, a motion was made by Director Bettencourt and seconded by Director Herback to approve the bills paid on April 1, 2014 for \$26,091.04; on April 17, 2014 for \$79,517.35; and on April 17, 2014 for \$13,251.00 for the FEMA Hazardous Wood Roof Replacement Program. The motion passed unanimously.

**ADJOURNMENT**

The meeting was adjourned at 9:07 pm.

Approved at the meeting of May 8, 2014.

Respectfully Submitted,

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Dave Huber  
CHAIRPERSON

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Robert Bettencourt  
SECRETARY

L. Allen prepared minutes

