

**MINUTES OF MEETING
OF THE BOARD OF DIRECTORS OF THE
LAKE VALLEY FIRE PROTECTION DISTRICT
OF EL DORADO COUNTY
JULY 9, 2015**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on July 9, 2015 at the Meyers Firehouse, South Lake Tahoe, California.

ROLL CALL

Director Huber called the meeting to order at 7:00 p.m. There were present the following directors: Huber, Rossi, and Bettencourt. Director Rice was present via Skype and Director Herback arrived at 7:08 p.m. Also present were Chief Harris and Lake Valley Personnel.

AGENDA

The Chief asked the Board to move Section 9, Item E – Resolution 2015-3, Resolution of the Board of Directors of the Lake Valley Fire District Regarding the Disability Retirement of Larry Trauner to after Section 11, Item B. A motion was made by Director Bettencourt and seconded by Director Rossi to approve the agenda. The motion passed unanimously.

MINUTES

A motion was made by Director Bettencourt and seconded by Director Rice to approve the minutes of the regular meeting of June 18, 2015. The motion passed unanimously.

PUBLIC COMMENTS

None.

COMMUNICATIONS

Chief Harris congratulated Engineer Luke Anderson for being voted Fire Fighter of the year by the Best of Tahoe. He also congratulated Kileigh Labrado for receiving a \$1000 stipend for the Department for the upcoming Fire Fest. There was one customer satisfaction survey reviewed as well.

OLD BUSINESS

A. Update of FEMA Hazardous Wood Roof Replacement Program

The Roof Grant Program is quiet with the remaining applicants slowly turning in their paperwork. The last of the group seem to be the most time consuming and Teri Tucker is working diligently to help homeowners complete the process.

B. Capital Improvement Plan

Blair Aas with SCI Consulting Group gave a presentation and update on the Capital Improvement Plan and Nexus Study. Mr. Aas indicated that we are currently in the first wave of the project and that El Dorado County wants all special districts to explore the development fee impact. The County is looking for uniformity in the methodology and approach to preparing the Nexus Study for the Capital Improvement Plan. An objective of the plan is to determine the ratio of existing development served by the fire district. Once that number is determined they look at the fire system and replacement of the entire fire system to come up with a standard. This becomes the means for future development. We must have equivalent fees to keep the same standard of service. His report included preliminary results. Director Huber recommended reviewing the chart of fees Mr. Aas provided for accuracy. He also indicated that the study does propose increasing fees. Questions arose as to whether or not these fees would need to be approved by the Board. Mr. Aas indicated that the fees that SCI Consulting Group proposes would be the maximum fees that could be imposed and that the Board would have a final say in what gets passed along to Lake Valley constituents. Mr. Aas will continue to work with the County to finalize the plan and have a draft that is ready for public review and hearings. Once that is completed, a resolution will need to be passed by the Board and taken to the County Board of Supervisors for final approval and implementation. Currently we are on track with the County's July 31, 2015 completion deadline.

C. JPA Update

The City of South Lake Tahoe voted 5 -0 in favor of discontinuing ambulance transportation services under the existing JPA contract, at a July 7, 2015 Council meeting. Lake Valley is to take over the ambulance service for the City. The City will remain in the JPA and will get one vote on the Board. They will continue to provide ALS engines. There will be a JPA meeting on July 13, 2015 to outline how the exit will take place. The City Council will be in attendance to begin sorting things out from a legal standpoint. The City wants a sub- agreement with Lake Valley which will need to be approved by the Council. The City has offered Station 2 and a Battalion Chief to help manage personnel.

Lake Valley is facing several hurdles and the key is to develop an operational model that meets the five JPA performance requirements. There are numerous decisions to make and Chief Harris invites everyone input. The time frame for Lake Valley taking over all ambulance service is 120 days from when all program agreements are in place. We need this time to recruit, hire, test and train new personnel.

The Countywide merger deal is still also on the table. The County Board of Supervisors will meet in September to discuss this possible merger. This deal is for a flat rate contract merging CSA 3 & CSA 7. Questions arose as to whether or not we could structure the new contract to mirror the dates with the proposed Countywide merger timeline. The answers were unknown at this time.

Director Bettencourt said that all the indicators were there to make this undertaking a success. Chief Harris mentioned the additional revenue that would be received for an increase in IFT's and the additional GEMT money. However, this plan will only work financially if we hire apprentices if we remain under the current contract. We need to look at this with an open mind and be creative. There are a lot of new opportunities here, if all goes right. Collectively, there was hesitation with being attached to the City, and the Board assured Lake Valley personnel that our policies and procedures will not be dictated to us by anyone else. The Board urged personnel not to comment to the press and if questioned to let constituents know that the service they currently receive will not change. The Board will have press releases issued once the new contract is finalized.

NEW BUSINESS

A. Firefighter's Association

Lieutenant Martin Goldberg was to present an update, but was called away.

B. Battalion Chiefs

All of the Lake Valley Battalion Chiefs were present at the meeting and thanked the Board for allowing them a spot on the agenda. Battalion Chief Zlendick updated the Board on the 4th of July parades and festivities that were participated in. He also commented on how amazing it is to see that growth in the department. Battalion Chief Poell updated the Board on the T Mobile cell site, and said the project is still moving forward. The tower is to be a monopole and look like a pine tree. It will be placed as far away from the station as possible and area residents have been notified.

The Lake Tahoe Regional Fire Chiefs meeting and BBQ will be held at Lake Valley Station 7 on July 16, 2015. The meeting will begin at 9:00am.

C. Audit Proposal Review and Award

Robert Johnson has done the Lake Valley audits for the past 20 years. Since Lake Valley has received the FEMA Wood Roof Replacement Grant, they now require a single line audit. Mr. Johnson does not perform single line audits and a new auditor needs to be selected. Lake Valley reached out to six auditors and received five proposals. In reviewing the proposals, Lake Valley would like to select Goodell, Porter, Sanchez and Bright. A motion was made by Director Bettencourt and seconded by Director Herback. The motion passed unanimously.

D. CalPERS Retired Annuitant - Benjamin Brimer

New Fire Mechanic, Andrew Sessions is unable to start his new position until July 27, 2015. In the interim, Lake Valley is without a Fire Mechanic. This is public safety issue. A motion was made by Director Rossi and seconded by Director Herback to bring back Benjamin Brimer as a retired annuitant. The motion passed unanimously.

E. Resolution 2015-3, Resolution of the Board of Directors of the Lake Valley Fire Protection District Regarding the Disability Retirement of Larry Trauner

Moved until after closed session

REPORTS

A. California Tahoe Emergency Services Operations Authority

JPA Report was discussed under JPA update in Old Business

B. Lake Valley Fire Protection District Reports

Chief Harris wanted to commend the Lake Valley crew for a job well done on the Washington Fire.

The Nevada Fire Safe Council will be holding a bankruptcy hearing in August. Chief Harris will attend.

CLOSED SESSION

A. Closed session pursuant to Government Code Section 54957.6

The Board went into closed session at 8:42 pm. The Board resumed open session at 9:18 pm. A motion was made by Director Bettencourt and seconded by Director Herback to approved Resolution 2015-3, Resolution of the Board of Directors of the Lake Valley Fire Protection District Regarding the Disability Retirement of Larry Trauner. The motion passed with Director Rossi abstaining.

**REVIEW AND APPROVE DISTRICT YEAR TO DATE INCOME
AND EXPENSE REPORT**

A motion was made by Director Herback and seconded by Director Bettencourt to approve the District year-to-date income and expense report (July 1, 2014 to May 31, 2015). The motion passed unanimously.

APPROVE DISTRICT PAYROLL

A motion was made by Director Bettencourt and seconded by Director Herback to approve the District payroll for pay period 13 for \$116,600.803 and for pay period 14 for \$141,670.31. The motion passed unanimously.

PAYMENT OF BILLS

After being reviewed, a motion was made by Director Bettencourt and seconded by Director Herback to approve the bills paid on June 22, 2015 for 43,486.42, July 7, 2015 for \$24,435.60, July 7, 2015 for \$23,244.22, and on July 7, 2015 for 176,132.46. The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 9:25 pm.

Approved at the meeting of August 13, 2015.

Respectfully Submitted,

Dave Huber, Chair
CHAIRPERSON

Robert Bettencourt
SECRETARY

K. Labrado prepared the minutes