

**MINUTES OF MEETING
OF THE BOARD OF DIRECTORS OF THE
LAKE VALLEY FIRE PROTECTION DISTRICT
OF EL DORADO COUNTY
December 14, 2016**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on December 14, 2016 at the Meyers Firehouse, South Lake Tahoe, California.

ROLL CALL

Director Bettencourt called the meeting to order at 5:34 p.m. There were present the following directors: Bettencourt, Rossi, Huber, Rice and Allen. Also present were Chief Alameda and Lake Valley Personnel.

SWEARING-IN

There was a swearing-in ceremony for Directors Robert Bettencourt, John Rice and Leona Allen. The Oath of Office was read.

AGENDA

A motion was made by Director Rice and seconded by Director Allen to approve the agenda of December 14, 2016. The motion passed unanimously.

MINUTES

There was an error on page 3166 on the Minutes under Old Business. The second paragraph stated *South Tahoe Now* published an article. It should have stated *Lake Tahoe News* published an article incorrectly stating North Tahoe Fire joined the JPA. With the above correction, a motion was made by Director Huber and seconded by Director Allen to approve the minutes of the regular meeting of November 17, 2016. The motion passed unanimously.

PUBLIC COMMENTS

Newly elected City Council member Brook Laine was present at the meeting as was past City Council member Del Laine. In addition, Chief Terry Hughes from Eastern Alpine and former Lake Valley Fire Chief Jeff

Michael was present. Chief Hughes thanked Lake Valley Fire for the great relationship with Eastern Alpine and Chief Michael in return thanked Eastern Alpine stating the relationship and response are amazing.

COMMUNICATIONS

Director Allen thanked Director Rice and Sierra-at-Tahoe for the service for Zach McAllister. Director Rice stated he was proud to see so much support from the fire service.

OLD BUSINESS

A. JPA Update

JPA Executive Director Ryan Wagoner discussed the ongoing discussion with El Dorado County regarding IFT's. The County is considering a partnership with Barton Memorial Hospital to help alleviate the IFT distance increase. Currently, this possible partnership is being reviewed by attorneys. El Dorado County would like to see both the CSA 3 and CSA 7 under one fire based EMS contract.

Executive Director Wagoner said that the JPA is experiencing excessive turnover. The JPA employees are quickly getting hired for fire jobs. This could become a chronic problem. Pay is not the issue.

The District sent the County a letter of intent written from the direction of the Board to bid on ALS ambulance service when the current contract expires. Currently Lake Valley Fire is talking with its attorney to determine explore all the costs associated with the JPA. Lake Valley Fire is also compiling information on what the real costs are associated with the JPA in hopes of contacting and conferring with the County to discuss an adjustment to the current contract. The JPA is currently a burden to Lake Valley's operating budget and this needs to be addressed with the County.

NEW BUSINESS

A. Drew Consulting Overview

Andrea Drew with Drew Consulting has been hired as an accountant for the District. She gave the Board an overview on the current budget and identified areas concern and gave suggestions on how to move forward.

B. Firefighter's Association

The Association wanted to welcome Director Allen to the Board and congratulated Director's Bettencout and Rice on their re-election. Engineer Ted Jackson commented on Andrea Drew's presentation and was pleased to see a professional accountant looking at our finances. He thanked Director Allen for her help as the emcee of the installation dinner. The annual Christmas party will be held Friday December 16, 2016 at Meyers Downtown Café. It is a potluck and begins at 5pm. The Firefighter's Ball will be held March 10, 2017 at Edgewood. The Association would like to give a special thanks to Captain Chuck Malone for taking the time to donate a Christmas tree, lights and a tree stand to three families in need this holiday season..

C. Battalion Chiefs

Chief Hekhuis informed the Board that overtime continues to improve with only three overtime shifts last month. The commendation committee held their first meeting and is gearing up for the awards ceremony in Jan/Feb. All firefighter physicals are complete and the apparatus is geared up for winter.

Chief Zlendick let the Board know that Engineer Goldberg would like to hire an Assistant Field Manager to manage and maintain the upcoming fuels grants. A job announcement has been sent out and applications are due Jan 9, 2017. Engineer Goldberg is to put together a brief slide show outlining where we are and what upcoming grants are coming in. Director Bettencourt expressed concern over the position and stated that we need to be very clear with this position up front and keep in mind our foundational goals and our primary duties.

The buildings and grounds projects are being completed and we are fixing what needs to be fixed.

Chief Sitton has found an Employee Assistance Program from the ESI Group that will begin on January 1, 2017. South Lake Tahoe Fire and Rescue will be hosting a Captains Academy and has invited the District to participate. We will be sending 5-7 personnel to the Academy.

Chief Sitton also provided the Board with an update on the changes to the volunteer program. He informed the Board that instead of having volunteers it is more beneficial to establish an intern program with the Lake Tahoe Community College. This program would be mutually beneficial to the District and LTCC as Lake Tahoe Basin Fire Academy cadets would be able to obtain their Firefighter 1 credentials while interning at LVFPD. The interns would be fully covered under LTCC's insurance and LVFPD would not be required to pay the interns anything for their time.

There was additional discussion of building a training tower on the property located on Cebo Cir. This training tower would be made out of shipping containers and require minimal ground coverage. Chief Sitton is waiting on contractor bids and will update the Board once he has them.

D. Surplus of Vehicles

A motion was made by Director Rice and seconded by Director Rossi to surplus the following vehicles:

- One (1) Tracked Chipper, 2008 Bandit, Estimated Value \$50,000
- One (1) Box Trailer, 2009 West Dump, Estimated Value \$7,500
- Two (2) Pick-up Trucks, 2008 Ford F-350, Estimated Value \$15,000 each
- One (1) Pick-up Truck, 2003 Chevrolet, Estimated Value \$3000
- One (1) Pick-up Truck, 1999 Ford F-250, Estimated Value \$3000

The motion passed unanimously.

REPORTS

A. Lake Valley Fire Protection District Reports

Chief Alameda reported to the Board that everyone is working hard and he is extremely pleased. He is looking forward to January and thanked the Board for their work as well.

REVIEW AND APPROVE DISTRICT YEAR TO DATE INCOME AND EXPENSE REPORT

A motion was made by Director Rice and seconded by Director Allen to approve the District year-to-date income and expense report (July 1, 2015- October 31, 2016). The motion passed unanimously.

APPROVE DISTRICT PAYROLL

A motion was made by Director Rice and seconded by Director Allen to approve the District payroll for pay period 22 for \$116,781.83 and for pay period 23 for \$124,444.74. The motion passed unanimously.

PAYMENT OF BILLS

After being reviewed, a motion was made by Director Rice and seconded by Director Allen to approve the bills paid on November 22, 2016 for \$27,071.77, and on December 7, 2016 for \$37,803.36. The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 8:50 pm.

Approved at the meeting of January 12, 2017.

Respectfully Submitted,

Robert Bettencourt, Chair
CHAIRPERSON

John Rice
SECRETARY

K. Labrado prepared the minutes