

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF THE
LAKE VALLEY FIRE PROTECTION DISTRICT
OF EL DORADO COUNTY
September 13, 2018**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on September 13, 2018 at the Meyers Firehouse, Meyers, California.

ROLL CALL

Director Bettencourt called the meeting to order at 5:33 pm. There were present the following directors: Bettencourt, Huber, Allen, Rice and Hogan. Chief Alameda was present along with Lake Valley personnel.

AGENDA

A motion was made by Director Rice and seconded by Director Hogan to approve the agenda of September 13, 2018 with the following changes; move item 8D Evacuation Drill and item 7B VHR Update after Public Comments. The motion passed unanimously.

MINUTES

A motion was made by Director Huber and seconded by Director Hogan to approve the minutes of the regular meeting of August 9, 2018. Director Allen recused abstained. The motion passed unanimously.

PUBLIC COMMENTS

Cathy Kawasatani thanked the District for saving the Golden Bear neighborhood after the structure fire on September 12, 2018. Sue Novasel, El Dorado County Board Supervisor, also praised the District for a job well done. Several other residents expressed the same sentiment. Golden Bear resident Theresa Fasano raised concerns regarding alerts. She stated that she never received notification of the fire on the alert app on her cell phone. Discussion ensued regarding the El Dorado County Sheriff's Office Code Red App. The District will follow up with more information regarding these types of systems.

Evacuation Drill

Chief Alameda is working on coordinating an evacuation drill with Chief Anthony from CalFire. North Tahoe Fire had an evacuation drill in this past spring and we will work with our partners to develop procedures and schedule a drill for Golden Bear neighborhood this upcoming spring. Chief Alameda also discussed creating an evacuation map for citizens and VHR visitors paid for by CalFire.

A follow up meeting/workshop is scheduled for Oct 3, 2018 at 5:30pm for Golden Bear residents to further discuss evacuation routes and provide information to residents.

VHR Update

An update regarding the Fire District's role in Vacation Home Rentals was discussed. El Dorado County would like the District to inspect VHR's for occupant safety. The District's role will strictly be safety, not include enforcement. That would be the role of the Sheriff's Department. Chief Alameda explained that he wants to make sure that the fire safety component is touched. Evacuation maps should be included in VHR's and defensible space inspections should be completed. The goal is to make everyone's home safe and active participation is need throughout the community. Questions arose regarding backyard fire pits for rental properties. Chief Alameda stated that this is a concern that is being addressed.

Randy Wheeler, a Golden Bear resident, asked about the risk factor that VHR's bring to a neighborhood. He also mentioned that the management companies are not responsive when called with a VHR complaint. Supervisor Novasel indicated that enforcement measures are changing and that the Sheriff's Department will begin enforcing fines. If three fines are assessed then permits will be revoked.. Additionally, homeowners and management companies will be required to take classed to educate renters.

RFP Airport East Mastication Project Contractor Award

Danielle Bradfield, Project Manager for the Airport East Project was present to discuss the bids that were received from the RFP. Both bids were over budget.

It was the review committee's recommendation to reject both bids and to re-approach the USFS to redesign the project and submit a new proposal.

A motion was made by Director Rice and seconded by Director Allen to reject the bids at this time. The motion passed unanimously. Additionally, it was the direction of the Board to find out and report at the next meeting, if the District is contractually obligated to complete this grant or if it is possible to return the grant to the grantor.

COMMUNICATIONS

Nothing to report

OLD BUSINESS

A. JPA Update

The next regularly scheduled JPA meeting will be held on October 8, 2018. Chief Hekhuis is working on a preliminary outline and has had discussions with JPA Executive Director Ryan Wagoner on cost to support Medic 7 and Medic 6. Staff will report finding and recommendations to the Board at a later date. Chief Alameda is concerned with the upcoming RFP. In anticipation of the RFP, Lake Valley staff completed a questionnaire to get a consensus on what direction the District should go.

There was discussion regarding the RFP release date and on the financial needs of the District to staff medic 7. Supervisor Novasel stated that the RFP is being wrapped up but she had no information as of its release date. Administrative Manager, Kileigh Labrado stated that the District would need an additional \$500,000 to fully fund the ambulance contract and alleviate the augmentation that has occurred for the past several years. A plan will be brought to the Board for review before the RFP is released.

C. FAC Update

Chief Zlendick advised that Tahoe Douglas FPD is providing chipping for the District. In order to meet the defensible space component of the grant, the District's apprentices have been trained to do 4291 inspections. CalFire completed

inspections in the Elks Club neighborhood and Lake Valley did inspections in all of Christmas Valley. Currently both agencies are duplicating efforts and not all inspections are counting as deliverables for the grant. Chief Zlendick has a meeting with Chief Anthony to discuss possible solutions.

D. Wittman Cost Recovery/Fire Recovery Update

Chief Alameda sent a letter to Fire Recovery terminating our contract with them and will be contracting with Wittman for cost recovery starting on September 17, 2018. In the interim, Chief Alameda has been the enforcer, and has been sending invoices for cost recovery.

NEW BUSINESS

B. Board of Directors Appointment and Nomination Due to Insufficient Nominees

Due to the District receiving insufficient nominees for the number of Director Seats to be elected at the Nov 6, 2018 consolidated general election, the Board must appoint a nominee to the Board of Supervisors for consideration for appointment to the District's full four year term. The County must receive this nomination by Oct 5, 2018. The Board directed staff to publish a notice of vacancy and ask for interested parties to submit a resume and letter of intent to the District by Sept 26, 2018. A special meeting will be held on Oct 4, 2018 to interview applicants to select a nominee.

C. Homeowner Insurance Inspections/4291 Inspections

This item was tabled until the regularly scheduled October meeting.

E. Approve and Adopt Resolution 2018-07 CalFire VFA Grant in the amount of \$6,465.00

A motion was made by Director Rice and seconded by Director Allen to approve and adopt Resolution 2018-07 CalFire VFA Grant in the amount of \$6,465.00. The motion passed unanimously.

F. Approve and Adopt the 2018-19 Final Budget

A motion was made by Director Rice and seconded by Director Hogan to approve and adopt the 2018-19 final budget with the understanding that it will be revised once El Dorado County releases final numbers. The motion passed unanimously.

REPORTS

A. Lake Valley Fire Protection District Chief's Report

Chief Alameda reported on the structure fire that occurred on Lodgepole Trail. He stated that all of our efforts came together and the strength of the relationships we formed really showed. He thanked our neighboring agencies for their help.

B. Firefighters Association

Association President Ted Jackson thanked Supervisor Novasel for attending the meeting. He let Supervisor Novasel know that we need her help to continue to provide the same standard of service to our constituents. He talked about how change is occurring in our District from the number of VHR's, traffic collisions and fire behavior. We need to help to staff with the necessary personnel. He also stated that we need to look at things differently and find additional revenue sources. Finally, he congratulated Firefighter/Medic Dusty LaChapelle and Captain Nathan Hagenbach for their honor guard presentation at the September 11, San Francisco Giants game.

Captain Hagenbach reminded everyone of the Firefighter Memorial Ceremony in Sacramento on September 29, 2018. The honor guard will be performing and two fallen Lake Valley Firefighters will be placed on the wall, Firefighter Larry Stewart and Firefighter Mitch Underhill.

C. Battalion Chiefs

Chief's Zlendick and Hekhuis had nothing additional to add to their reports and Chief Pevenage just wanted to let the Board know that training was going well.

REVIEW AND APPROVE DISTRICT YEAR TO DATE INCOME AND EXPENSE REPORT

A motion was made by Director Hogan and seconded by Director Huber to approve the District year-to-date income and expense report (July 1, 2017 – June 30, 2018). The motion passed unanimously.

APPROVE DISTRICT PAYROLL

A motion was made by Director Rice and seconded by Director Huber to approve the District payroll for pay period 16 for \$127,308.03 and pay period 17 for \$138,335.82. The motion passed unanimously.

PAYMENT OF BILLS

A motion was made by Director Rice and seconded by Director Huber to approve the bills paid August 27, 2018 for \$16,994.22 and September 5, 2018 for \$79,517.13.

The Board went into recess at 8:35 pm to review the bills. The Board returned to session at 8:50 pm.

ADJOURNMENT

The meeting was adjourned at 8:50 pm.

Approved at the meeting of October 11, 2018.

Respectfully submitted;

Robert Bettencourt
CHAIRPERSON

John Rice
SECRETARY

K. Labrado prepared the minutes