

**MINUTES OF THE MEETING  
OF THE BOARD OF DIRECTORS OF THE  
LAKE VALLEY FIRE PROTECTION DISTRICT  
OF EL DORADO COUNTY  
March 11, 2020**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on March 11, 2020 at the Meyers Firehouse, Meyers, California.

**ROLL CALL**

Director Bettencourt called the meeting to order at 12:00 pm. There were present the following directors: Bettencourt, Allen, Hogan, Rice and Moore. Chief Alameda along with Lake Valley personnel was present.

**AGENDA**

A motion was made by Director Hogan and seconded by Director Rice to approve the agenda of March 11, 2020. The motion passed unanimously.

**MINUTES**

A motion was made by Director Hogan and seconded by Director Allen to approve the minutes of the regular meeting of February 13, 2020. The motion passed unanimously.

**PUBLIC COMMENTS**

A question was asked on what the District's plan was moving on replacing equipment, since the tax measure did not pass. Director Allen stated that the results would be final on March 27, 2020 and the Board will discuss plans at that time.

**COMMUNICATIONS**

Director Bettencourt thanks the crews for their hard work. Director Rice mentioned that he came across a car accident and was very proud to see how Captain Perry Quinn ran the call and stayed cool, calm and collected. Good job.

**GOLDEN BEAR FIREWISE PROCLAMATION**

The Board recognized the hard work and accomplishments of the Golden Bear Community with a proclamation for becoming the first South Shore neighborhood to be recognized as a Firewise USA community.

## **OLD BUSINESS**

### **A. JPA Update**

Executive Director Ryan Wagoner said that the JPA is transitioning out of Station 2. Their new home will be the old Lake Tahoe Visitors Authority building. They will be in temporary housing until the building can be brought up to code. They have a five year lease with a five year extension.

There are daily conference calls regarding the Covid-19 virus and everyone is working diligently to stay up to date and the information changes rapidly.

Finally, the new gas powered ambulance will be picked up the first week of April.

### **B. Measure B Update**

The Measure failed receiving 61.5% of the 66.67% of the votes needed to pass. There are questions arising as to whether or not we should try again. Director Moore praised Dusty LaChapelle for all of his efforts. He stated that Dusty worked hard and brought people together. Director Hogan also complimented everyone. The Board gave direction to keep this item on the agenda next month, to discuss the possibility to trying again on the November ballot.

### **C. Policy and Procedure Manual Update**

Chief Zlendick is working on updating the Policies and Procedures Manual. It is process and will take some time but we are making progress. He said that the battalion chiefs will continue to bring this forward every meeting and bring a final version for the Board to approve. The Board gave direction to have this as a standing agenda item.

### **D. CalPERS Employer Pension Prefunding Trust**

The Board gave direction to see if Karen Lookingbill, with CalPERS could put on a presentation for the Board regarding the CalPERS Employer Pension Prefunding Trust at a Board meeting on April 13<sup>th</sup>.

## **NEW BUSINESS**

### **A. Approve Fire Chief Job Announcement, Timeline and Process**

A motion was made by Director Moore and seconded by Director Allen to approve the Fire Chief job announcement, timeline and process. The motion passed unanimously.

### **B. Cal Fire Presentation on what a Schedule A Contract is and How it Works**

Cal Fire Unit Chief, Scott Lindgren, gave a presentation to the Board on what a Schedule A Contract is and how it would work for Lake Valley Fire. The presentation discussed the similarities in the mission statements of the two organizations and went on to discuss what Cal Fire has to offer Lake Valley Fire. Chief Lindgren discussed how a Schedule A contract could help with the District's budget challenges and listed the additional benefits to both the District and its employees. Lindgren stated that requesting a formal proposal from Cal Fire would not obligate the District to move forward with a contract in any way. The RFP would take an in depth look at the organization and its staff. The District would then have to ability to review the proposal and determine what services, if any, it wanted to contact with Cal Fire for. The RFP process would take 12-18 months.

### **C. Cal Fire Presentation on Administrative and Operational Oversight Short Term Contract**

Chief Lindgren also discussed an Amador Contract with the Board. An Amador Contract is a short term, formal or informal contract that would authorize Cal Fire to have administrative and operational oversight of the District while they are looking to hire a new chief. This agreement would be beneficial because it would allow the District more time to find and hire the right fire chief, when Chief Alameda retires.

### **D. Authorize Fire Chief to Award FEMA 4301 Paving Grant to Contractor Recommend by Guinn Consulting Group**

The District received three bids for the asphalt repairs caused by storm damage in 2017. Guinn Consulting Group recommended the District award the grant to Meyers Earthworks. Meyers Earthworks was the lowest bidder coming in a \$467,000 for the asphalt repair work for the District's three stations. Chief Zlendick discussed concerns over whether the scope of work in the proposal matched that of the FEMA 4301 paving grant. He stated if the scope of work does

not match and the District awards the grant to Meyers Earthworks, the District may not be reimbursed from FEMA for the difference of the project. A motion was made by Director Moore and seconded Director Rice to authorize the Fire Chief award the contract to Meyers Earthworks, only if the scope of work matched that of the FEMA 4301 paving grant. The motion passed unanimously.

### **E. Discussion on Future Revenue Source Options for the District**

Director Allen wants to create an ad hoc committee to start discussing what options might be available to the District. Directors Moore and Hogan agreed to spearhead the committee.

## **REPORTS**

### **A. Lake Valley Fire Protection District Chief's Report**

Chief Alameda is continuing to work on the annual report. Firefighters Ball will be held on March 21, 2020.

### **B. Battalion Chiefs**

Chief Stephen again congratulated the Golden Bear neighborhood on becoming Firewise. He said that the Cold Creek neighborhood will be having a community work day on May 10<sup>th</sup> and the Zephyr Crew will be out helping. Also, on May 4<sup>th</sup> Cal Fire will send Defensible Space Inspectors through the neighborhood to help residents know what needs to be done. Cold Creek would like to become the next Firewise community in the District followed by Tahoe Mountain. Chief Stephen also reported that we have reached one full year of VHR inspections and will report on that once all the data has been collected.

Chief Zlendick reported that there have been several vacancies due to injuries. He thanked everyone for stepping up and helping out. Engine 7 is back from Reno and undergoing repairs on the air conditioning before summer.

Chief Pevenage discussed the Covid 19 virus. He is on daily conference calls with El Dorado County and information changes rapidly. He said that it is the flu bug and to take general precautions. There are currently no reported cases in El Dorado County. If you think you are exposed you are supposed to self-quarantine until you have been tested. If you are dispatched to a call, where the patient needs to be transported, only send in one paramedic and wear the appropriate PPE. All ride-alongs and interns have been canceled. All employees have been issued an infectious control kit and are being fit tested for N-95 masks.

### **C. Firefighter's Association**

Matt Nerdahl stated that he was extremely pleased with everyone's efforts on the tax measure. There will be an awards ceremony in April. He also asked to speak to the Board in closed session regarding the Union's stance on a new Fire Chief.

### **D. Firefighter's Foundation**

Chris Heng asked for help in selling tickets for the Firefighters Ball. He also asked for the District to return the money that was gifted from the Foundation for the purchase of a new fire engine. The Board asked that this be put on next month's agenda.

## **REVIEW AND APPROVE DISTRICT YEAR TO DATE INCOME AND EXPENSE REPORT**

A motion was made by Director Rice and seconded by Director Hogan to approve the District year to date income and expense report from July 1, 2019 to January 31, 2020. The motion passed unanimously.

### **APPROVE DISTRICT PAYROLL**

A motion was made by Director Allen and seconded by Director Rice to approve the District payroll for pay period 3 for \$164,003.41 and for pay period 4 for \$162,629.04. The motion passed unanimously.

### **PAYMENT OF BILLS**

A motion was made by Director Allen and seconded by Director Rice to approve the bills paid February 26, 2020 for \$33,626.78 and for March 9, 2020 for \$62,719.58. The motion passed unanimously.

### **CLOSED SESSION**

The Board went into closed session at 3:50 pm. The Board resumed open session at 4:50 pm. There was no reportable action.

## **ADJOURNMENT**

The meeting was adjourned at 4:52 pm.

Approved at the meeting of April 9, 2020.

Respectfully submitted;

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Robert Bettencourt  
CHAIRPERSON

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Leona Allen  
SECRETARY

K. Labrado prepared the minutes